



p.o. box 6 • oceanport, new jersey 07757

June 4, 2023

Brian W. Hofmeister, Esq.
Court Appointed Trustee, Affiliated Physicians and Employers Master Trust ("APEMT")
3131 Princeton Pike, Building 5, Suite 110
Lawrenceville, New Jersey 08648

Subject: Invoice for Professional Services, May 2023
Invoice #: DFL019-APEMT
Sent Via Email to: Brian W. Hofmeister (bwh@hofmeisterfirm.com)

Dear Brian:

In accordance with our business understanding for professional services, I am submitting this invoice for payment for services performed for Affiliated Physicians and Employers Master Trust in Bankruptcy ("APEMT") for the period May 1, 2023 through May 31, 2023. A detailed invoice is included as Enclosure 1. Business expenses include 140 miles to/from Hackettstown and tolls for the trip.

- May Professional Services \$ 6,450.00
- Business Expenses \$ 96.70

Reviewed and Approved for Payment \$ 6,546.70

Please advise if additional information needed.

Very truly yours,

A handwritten signature in black ink, appearing to be 'Brian W. Hofmeister', written over a horizontal line.

Enclosure: (1)



P.O. Box 6
 Oceanport, New Jersey 07757
 Telephone/Fax: (732) 389-3969

Client: APEMT in Liquidation & Dissolution
 Purchase Order #: DFL019 APEMT
 Project Title: Business Consulting
 Project #: 2021-008

Enclosure 1

INVOICE WORKSHEET

Consultant Name:
Mary Jo Lopez

Period		
From		To
05/01/23		05/31/23

Date	Description	Hours Worked	Hours Billed	Unit Price	Total
05/01/23	Prepared and distributed agenda for Team call. Discussion w/ actuary regarding Windsor response to professional claims. Reviewed BrainBuilders information provided by legal counsel. Updated financial reporting for IRS payment. Reviewed email communications to/from Receiver's professional team regarding assorted matters.	3.50	3.50	\$100.00	\$350.00
05/02/23	Conducted Team conference call to discuss assorted APEMT matters. Prepared excel file for 'interested party' mailing list for professional service notices and sent to team for review and edits. Finalized packet for notice to interested parties and website postings with professional team. Reviewed coverage analysis prepared by Merlino for Windsor claims. Email communications to/from Receiver's professional team regarding assorted matters.	4.50	4.50	\$100.00	\$450.00
05/03/23	Review of professional invoice for payment and submitted to Receiver for approval. Conference call w/ Aetna and Legal Counsel to discuss the claim settlement w/ NY Langone. Email communications to/from Receiver's professional team regarding assorted matters.	1.00	1.00	\$100.00	\$100.00
05/04/23	Reviewed revised information from Merlino and distributed notes to team for review and comment. Finalized website updates and provided edits to CMR. Email communications to/from Receiver's professional team regarding assorted matters.	1.50	1.50	\$100.00	\$150.00
05/05/23	Team conference call with Coverage Counsel on professional claim matters. Researched and obtained financial information for competitive plans in NJ and uploaded files for actuary's access. Review of professional team invoice for payment and submitted to Receiver for approval. Email communications to/from Receiver's professional team regarding assorted matters.	4.50	4.50	\$100.00	\$450.00
05/08/23	Prepared and distributed agenda for Team call. Conducted Team conference call to discuss assorted APEMT matters. Reviewed Merlino's initial reconciliation analysis for Assessment collections with CMR's financial records. Provided additional information to Merlino for Windsor professional claim analysis. Provided CMR audit information regarding collection requirements for delinquent health fee payments. Email communications to/from Receiver's professional team regarding assorted matters.	5.50	5.50	\$100.00	\$550.00
05/09/23	Coordinated claim information for APEMT legal team. Exchanged information with the Receiver on assorted matters. Email communications to/from Receiver's professional team regarding assorted matters.	1.00	1.00	\$100.00	\$100.00
05/10/23	Reviewed Board minutes for information regarding claims against General Counsel. Reviewed professional fee invoice and sent to Receiver for review and approval for payment. Email communications to/from Receiver's professional team regarding assorted matters.	3.00	3.00	\$100.00	\$300.00
05/11/23	Email communications to/from Receiver's professional team regarding assorted matters.	1.00	1.00	\$100.00	\$100.00
05/12/23	Continued to work on letter for Receiver regarding a professional claim. Reviewed professional fee invoice and sent to Receiver for review and approval for payment. Email communications to/from Receiver's professional team regarding assorted matters.	4.00	4.00	\$100.00	\$400.00

Date	Description	Hours Worked	Hours Billed	Unit Price	Total
05/15/23	Prepared and distributed agenda for Team call. Conducted Team conference call to discuss assorted APEMT matters. Reviewed professional fee invoices and sent to Receiver for review and approval for payment. Reviewed Collections excel file received from SM Law and prepared questions for team follow-up conference call. Updated payment workbooks for CMR and prepared approved professional invoices for posting on the APEMT website on or about 5/17/23. Continued to work on letter for Receiver regarding professional claim. Email communications to/from Receiver's professional team regarding assorted matters.	9.00	8.00	\$100.00	\$800.00
05/16/23	Email communications to/from Receiver's professional team regarding assorted matters.	0.50	0.50	\$100.00	\$50.00
05/17/23	Team conference call with SM Law regarding excel collections report and reconciliation notes. Received approval from Receiver to send out Constant Contact email notice to Employers and mail notice to 'interested parties' regarding Professional Service Invoices posted on APEMT website. Email communications to/from Receiver's professional team regarding assorted matters.	2.00	2.00	\$100.00	\$200.00
05/18/23	Downloaded notices and invoices posted on APEMT website. Email communications to/from Receiver's professional team regarding assorted matters.	1.00	1.00	\$100.00	\$100.00
05/19/23	Traveled to/from APEMT storage unit in Hackettstown, NJ to review records with CMR. Reviewed SM Law's updated collections excel file. Email communications to/from Receiver's professional team regarding assorted matters.	6.00	6.00	\$100.00	\$600.00
05/22/23	Prepared and distributed agenda for Team call. Conducted Team conference call to discuss assorted APEMT matters. Researched claim presented by Aetna for Payment. Composed information and sent to General Counsel for Court information. Reviewed information received from Shebell & Shebell regarding WC subrogation claims. Continued to work on letter for Receiver regarding professional claim. Email communications to/from Receiver's professional team regarding assorted matters.	6.50	6.50	\$100.00	\$650.00
05/23/23	Finalized letter for Receiver regarding professional claim and distributed for review/edits/approval. Email communications to/from Receiver's professional team regarding assorted matters.	4.50	4.50	\$100.00	\$450.00
05/24/23	Collated and prepared Bank resolutions for Receiver's signature. Email communications to/from Receiver's professional team regarding assorted matters.	1.00	1.00	\$100.00	\$100.00
05/25/23	Email communications to/from Receiver's professional team regarding assorted matters.	0.50	0.50	\$100.00	\$50.00
05/30/23	Collated reports and documents and sent to Receiver and Legal Counsel for review and approval. Reviewed professional fee invoice and sent to Receiver for review and approval for payment. Email communications to/from Receiver's professional team regarding assorted matters.	3.50	3.50	\$100.00	\$350.00
05/30/23	Email communications to/from Receiver's professional team regarding assorted matters.	1.50	1.50	\$100.00	\$150.00
		65.5	64.50		\$6,450.00

Reviewed and Approved for Payment