



INVOICE NO. 510

1.18.2023

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
Members Health Plan NJ
3131 Princeton Pike
Building 5 Suite 110
Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
Attn: John J. McSorley, President & CEO
1 Mill Ridge Lane
Suite 100
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmsorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
12/5/2022	JM	Weekly Operations Finance Call with Trustee, Payments approvals, ACH pulls for receivables	1.00
12/6/2022	JM	Review 2021 5500 schedule and requirements for submission	0.25
12/7/2022	JM	Conference with DFL re oversight of records, credit card compliance update, Prepare financial report updates with Aetna funding status	1.75
12/8/2022	JM	Cash Posting SM payment to Jet and GL	5.00
12/9/2022	JM	Financial account transaction posting and reconciliation, completion of DOBI reporting for Receiver, update financial reporting and Aetna status	3.50
12/12/2022	JM	Weekly Operations Finance call with Trustee and follow up	1.00
12/15/2022	JM	Review and update vendor lists. Address emails re APEMT, review workbooks	0.50
12/19/2022	JM	Weekly Operations Finance call with Trustee and follow up	1.00
12/20/2022	JM	1099 preparation planning for APEMT 2022 filings, bank setup for Trustee for B of A, IRS check clearance follow up with DFL	1.50
12/23/2022	JM	Discuss payments workbook with DFL and track expenses, Discuss approvals for payment by YE with Trustee, prepare bills for pymnt ACH	0.75
12/24/2022	JM	Prepare financial report updates with aetna funded status	1.00
12/26/2022	JM	Review workbook on expenses and align with payments made and approved	1.50
12/29/2022	JM	Post payments re SM Law reimbursement	2.50



DATE	STAFF	DESCRIPTION	HOURS
12/31/2022	JM	Prepare financial report updates with Aetna funded status and update general ledger	1.25
12/1/2022	DC	Reviewing diligent agreement and invoice, sending termination of contract notice to Diligent	0.25
12/2/2022	DC	Call with Don Clarke discuss brainbuilders	0.50
12/2/2022	DC	Call with Bill Dyer/MJ/Trustee	0.40
12/2/2022	DC	review emails related to AMG/Friedman etc.	0.40
12/2/2022	DC	Review and respond to ESI for APEMT DCRX reporting	0.20
12/5/2022	DC	Weekly Call with receiver	1.00
12/5/2022	DC	review additional emails related to APEMT, FU with Aetna on member issue with termination, send email to DC on board info	0.75
12/5/2022	DC	call with member Jorge Rubio trying resolve his issue with Aetna	0.25
12/6/2022	DC	Review M. Micella pleading response to lawsuit.	0.40
12/7/2022	DC	Call with GB, MJ, Brian H on notice requirements	0.50
12/7/2022	DC	Review and follow up on emails regarding APEMT	0.40
12/7/2022	DC	Develop and distribute a tracking spreadsheet for staff to track member inquiries	0.40
12/7/2022	DC	Pull member mailing list and send to MJ	0.20
12/7/2022	DC	Emails with D. Clarke on SPD s for 2018 for QC Brainbuilders attorney	0.20
12/8/2022	DC	Review emails from MJ and Trustee re APEMT	0.50
12/9/2022	DC	Review claims reports from Aetna and send to Trustee	0.40
12/9/2022	DC	Review data fields and email Merlino with information needed for database.	0.40
12/12/2022	DC	Review and respond to emails from D. Clarke	0.40
12/12/2022	DC	Weekly Call with receiver	0.50
12/12/2022	DC	Review and file files from Shebell and Shebell	0.20
12/13/2022	DC	Review emails and send request to Aetna	0.20
12/14/2022	DC	Review emails and finalize list of vendor contact info to include all lawyers	0.50
12/14/2022	DC	Create sharefile for Gibbons Law Firm with the 2018 SPDs for APEMT, transfer files and notify users	0.50
12/14/2022	DC	Respond to filing from Express Scripts for DCRX reporting	0.25
12/15/2022	DC	review filing from M Marcelli and associated emails	0.50
12/15/2022	DC	call with MJ to review cyber filings	0.20
12/16/2022	DC	Review email from D. Clarke and respond on assumption of contracts	0.40



DATE	STAFF	DESCRIPTION	HOURS
12/16/2022	DC	Review claims reports from Aetna and send to Trustee	0.25
12/16/2022	DC	Emails with D. Clarke and send jet contracts, review tax emails, emails w R. Coleman on data files	0.75
12/19/2022	DC	Weekly meeting with Aetna	0.20
12/19/2022	DC	Review emails related to APEMT	0.20
12/20/2022	DC	Draft and send out communication to board of Trustees	0.40
12/20/2022	DC	Work on application for Trustee for Bond, call HCP to discuss	0.75
12/20/2022	DC	Review multiple emails from MJ for APEMT	0.40
12/20/2022	DC	Research and send emails related to the DCRX reporting to Aetna and ESI	0.25
12/21/2022	DC	Email with Trustee Flores and D. Clarke on Trustee letter	0.20
12/21/2022	DC	Meeting with Merlinos and MJ to discuss data issues	1.20
12/21/2022	DC	Finish application, contact RX consultant, schedule meeting, review emails	0.50
12/22/2022	DC	Call with MJ and G. Redlinger on pharmacy	0.40
12/22/2022	DC	Call with MJ and B. Hofmeister on bond, create invoice for bond, review emails from Aetna and Gallagher	0.75
12/23/2022	DC	review emails for APEMT	0.50
12/27/2022	DC	review APEMT emails from Greg R and Leo L	0.40
12/28/2022	DC	review emails	0.20
12/29/2022	DC	review emails on cyber, Aetna claims, data with Merlinos	0.50
12/29/2022	DC	emails with Aetna and ESI on DCRX reporting extension	0.40
12/1/2022	BG	Review and respond to emails regarding AMG	0.50
12/2/2022	BG	Discuss APEMT Insurance Coverages	0.40
12/2/2022	BG	Review and respond to emails regarding AMG And Friedman	0.75
12/2/2022	BG	Discuss Constant Contact Capabilities and provide outline and draft of communication process	1.75
12/2/2022	BG	Review and respond to emails from GB/SM	0.25
12/5/2022	BG	APEMT Weekly Operations/Finance Call with MJ and Brian	1.00
12/5/2022	BG	Review and replied to emails regarding Propof of Claims Report	0.40
12/6/2022	BG	Review and replied to emails regarding Proof of Claims	0.25
12/7/2022	BG	APEMT call to discuss statutory notice to members	0.50
12/8/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.20



DATE	STAFF	DESCRIPTION	HOURS
12/9/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.50
12/12/2022	BG	APEMT Weekly Operations/Finance Call with MJ and Brian	0.50
12/13/2022	BG	Reviewed and responded to and supplied requested documents to Client Bolan Jahnsen regarding collections	0.50
12/13/2022	BG	Reviewed and responded to emails with GB regarding All Secure Lock	0.50
12/14/2022	BG	Reviewed and Responded to GB regarding Proof of Claim File Notes	0.70
12/14/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.20
12/15/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.25
12/19/2022	BG	APEMT Weekly Operations/Finance Call with MJ and Brian	1.00
12/19/2022	BG	Phone call with Broker Gene DeFreitas regarding misinformation provided to PM Fitness	0.40
12/19/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.50
12/20/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.20
12/21/2022	BG	Reviewed Data and had Call - Status and Q&A with Ruth Coleman regarding Data	1.20
12/22/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.25
12/23/2022	BG	Reviewed and responded to emails and documents from Ruth	0.20
12/27/2022	BG	Reviewed emails and documents from MJL/GB/SM/BH	0.20
12/29/2022	BG	Review documents and Discuss Data for APEMT with MJ, Brian, Ruth and Merlino	0.75
12/29/2022	BG	Review emails and documents related to Brainbuilders utilization	0.40
12/30/2022	BG	Review and respond to emails regarding Group 39935	0.25
12/30/2022	BG	Review Proof of claim document supplied by Ruth	0.50
12/5/2022	PK	Compile Vendor Payment Listing for 2021 5500 Schedule C	4.00
12/7/2022	JC	APEMT Stop Loss claims and submissions update	3.00
12/13/2022	JC	Coordinate and download Data for Merlino's database project	1.00
12/1/2022	KD	Broker/group/member/provider or SM Law inquiry	1.00
12/2/2022	KD	Provider/Aetna issue	1.00
12/8/2022	KD	Group inquiry - pulled 2019, 2020, 2021 invoices - SM Law inquiry	2.00
12/13/2022	KD	Group inquiry - pulled 2020 & 2021 invoices - 1095 requests - CMS letters requests	1.50
12/16/2022	KD	SM Inquiries research	1.00
12/20/2022	KD	SM Inquiries research	1.00
12/21/2022	KD	SM Inquiries research	1.00
12/12/2022	VS	Confirm with Dental carriers term date 12/31/22.	0.25
12/13/2022	VS	Created AP Vendor List	0.25



DATE	STAFF	DESCRIPTION	HOURS
12/13/2022	VS	Researched member COBRA issue. Called Member.	0.25
12/14/2022	VS	AP Cyber-update forms.	0.25

TOTAL HOURS 74.05

AMOUNT DUE BY 1.31.2023 **\$ 37,555.00**

Reviewed and Approved for Payment

SUMMARY OF PROFESSIONAL SERVICES

Name	Staff Level	Hours	Rate	Total
John J. McSorley	JM Member/CEO	22.50	600.00	13,500.00
Dawn Clessuras	DC Member/COO	19.05	600.00	11,430.00
Bridget Gielis	BG Member EVP Sales/Marketing	15.00	600.00	9,000.00
Pam Kress	PK SVP Finance & Administration	4.00	350.00	1,400.00
Jennifer Competelli	JC AVP Implementation/Systems	4.00	200.00	800.00
Kendra Daniels	KD Manager Sales Operations	8.50	150.00	1,275.00
Valerie Seto	VS Director Client Operations	1.00	150.00	150.00
TOTALS		74.05		\$37,555.00

Reviewed and Approved for Payment



OUT-OF-POCKET EXPENSES

01/08/2023 - Storage Rental APEMT records	\$ 774.44
01/14/2023 – Constant Contact monthly	\$ 369.00

Total OUT-OF-POCKET Expenses

Reviewed and Approved for Payment **\$1,143.44**

Total Due this Invoice by 01/31/23

\$38,698.44

Reviewed and Approved for Payment