



INVOICE NO. 512

3.5.2023

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
 Members Health Plan NJ
 3131 Princeton Pike
 Building 5 Suite 110
 Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
 Attn: John J. McSorley, President & CEO
 1 Mill Ridge Lane
 Suite 100
 Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmsorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
2/1/2023	JM	Proof of claim analysis payables; research for receivables for SM Law; Weekly Operations Finance call	2.90
2/2/2023	JM	APEMT payables processing	0.20
2/6/2023	JM	Weekly operations finance call, research accounts for SM Law bank levies	2.00
2/7/2023	JM	APEMT Board meeting with Nagel Rice and Former Trustees	0.50
2/9/2023	JM	Cash posting, accounting and email review and responses	3.00
2/13/2023	JM	Cash posting, accounting and email review and responses	2.00
2/15/2023	JM	Weekly operations finance call, research accounts for SM Law	1.50
2/21/2023	JM	Accounting and posting analysis	
2/22/2023	JM	Weekly operations finance call	0.50
2/27/2023	JM	Weekly operations finance call; follow up emails from SM Law and research	1.50
2/28/2023	JM	Review IRS notices for responses and follow up	0.20
2/1/2023	DC	Proof of claims meeting with Trustee Representative	1.25
2/2/2023	DC	Review emails related to broker payments, review emails related to Aetna prefund amounts due to the plan	0.40
2/3/2023	DC	Call with Maryjo Lopez re various issues	0.20
2/4/2023	DC	Set up board meeting for APEMT	0.20
2/6/2023	DC	Weekly meeting with Trustee	1.00
2/6/2023	DC	Review open cases related to payment plans with Kendra for Receivables	0.40
2/7/2023	DC	Board call with Nagel Rice and former Trustees	0.50
2/7/2023	DC	Follow Up emails with Trustee Joe Lowrey	0.20



DATE	STAFF	DESCRIPTION	HOURS
2/7/2023	DC	Follow Up email to all Trustees and update sharefile for R. Turetzkin	0.20
2/8/2023	DC	Approve payments, email follow up	0.20
2/9/2023	DC	Approve payments, Follow Up on OCA ACH bank info	0.20
2/13/2023	DC	Review emails related to OCA payment/investment account/	0.40
2/13/2023	DC	Follow up with broker who called to discuss a members invoice	0.20
2/13/2023	DC	Review and scan mail for finance/tax	0.50
2/13/2023	DC	Approve payments, email follow ups	0.20
2/14/2023	DC	Conf call with Maryjo Lopez on Aetna/ fu email to Aetna on refunding of surplus	0.20
2/14/2023	DC	Emails related to the claims phone number for Aetna	0.20
2/15/2023	DC	Weekly meeting with Trustee	0.50
2/15/2023	DC	Follow up emails to legal and Maryjo L. on ESI claims/RxDC reporting	0.50
2/15/2023	DC	Review and back and forth with staff on M1 filings	0.25
2/16/2023	DC	Call with Larry Downs related to board concerns	0.25
2/16/2023	DC	Call with Maryjo L. re various issues	0.25
2/17/2023	DC	Final emails and updates for M1 filing	0.20
2/17/2023	DC	Multiple calls with Maryjo L. to discuss ESI and EANJ.	0.20
2/17/2023	DC	Review court report/make edits/research appeals and timely filing COVID-19 health emergency/send email to MJ/Trustee	0.80
2/20/2023	DC	Emails related to member claim issue and FU with Aetna	0.20
2/21/2023	DC	emails related to covered beneficiary lists	0.20
2/21/2023	DC	VM and Follow Up phone call and email to Fran Keane, Trustee	0.20
2/22/2023	DC	Weekly Trustee call	0.50
2/22/2023	DC	Bank visit to close down TD account, change address for DOBI account, requesting final statements	1.25
2/23/2023	DC	Call with MJ and creation of share file folder	0.20
2/23/2023	DC	Bank visit to pick up remaining documents	0.50
2/23/2023	DC	Review of work comp claims file from Rawlings	0.20
2/24/2023	DC	Brainbuilders email review from Don Clarke.	0.40
2/24/2023	DC	Email to Fran Kean's legal counsel	0.20
2/27/2023	DC	Weekly Trustee call	0.50
2/1/2023	BG	Emails and Calls with Receiver and Don Clark regarding Broker Proof of Claims	1.50
2/1/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/2/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/3/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.40
2/6/2023	BG	APEMT weekly financial and operation call with Receiver	1.00
2/6/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.40



DATE	STAFF	DESCRIPTION	HOURS
2/7/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/9/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/10/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/13/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/15/2023	BG	APEMT weekly financial and operation call with Receiver	0.50
2/15/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/16/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/17/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.40
2/20/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/21/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.75
2/21/2023	BG	Reviewed and Responded to emails to Broker for Member Claim from Deep Foods/Aetna	0.50
2/22/2023	BG	APEMT weekly financial and operation call with Receiver	0.50
2/22/2023	BG	Review and provided information for Brainbuilders for Genova Burns	1.20
2/23/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.60
2/23/2023	BG	Draft website changes to 'important information' page	0.40
2/23/2023	BG	Responded and provided a Broker Invoices for Group 34149	0.40
2/24/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/27/2023	BG	APEMT weekly financial and operation call with Receiver	0.60
2/27/2023	BG	Reviewed Omnibus Claims Objection sent by GB	0.50
2/27/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.25
2/28/2023	BG	Reviewed and Responded to Emails from GB, SM, Receiver	0.50
2/3/2023	KD	Final groups reconciliation with balance due; notified group, forwarded some to Mitnick's team, others need explanation.	3.00
2/7/2023	KD	Followed up final groups reconciliation with balance due; notified group, worked with groups to who wanted clarification or pushed back; took CC payment.	2.00
2/8/2023	KD	Followed up final groups reconciliation with balance due; updated balances/spreadsheets, forwarded groups to Mitnick's team to collect; took CC payment; Additional Mitnick inquires/research.	4.00
2/23/2023	KD	39139 Today's Dental - 1094/1095 - 2020 & 2021; Natalie Krause - Katz Pierce - Claim, referred to Aetna; 87384 Systems Plus Professional - wanted to send assessment balance, referred to collection's attorney	0.50
2/17/2023	VS	Completed M-1 Form	0.50
2/28/2023	VS	Updated MHPNJ Website	0.50

TOTAL HOURS	52.70
TOTAL PROFESSIONAL SERVICES	\$ 26,895.00

Reviewed and Approved for Payment



SUMMARY OF PROFESSIONAL SERVICES

Name		Staff Level	Hours	Rate	Total
John J. McSorley	JM	Member/CEO	14.30	600.00	\$8,580.00
Dawn Clessuras	DC	Member/COO	13.75	600.00	\$8,250.00
Bridget Gielis	BG	Member EVP Sales/Marketing	14.15	600.00	\$8,490.00
Kendra Daniels	KD	Manager Sales Operations	9.50	150.00	\$1,425.00
Valerie Seto	VS	Director Client Operations	1.00	150.00	\$150.00
TOTALS			52.70		\$26,895.00

Reviewed and Approved for Payment

Total Due this Invoice by 03/15/2023

\$26,895.00

Reviewed and Approved for Payment