



INVOICE NO. 519

10.10.2023

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
 Members Health Plan NJ
 3131 Princeton Pike
 Building 5 Suite 110
 Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
 Attn: John J. McSorley, President & CEO
 1 Mill Ridge Lane
 Suite 100
 Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmsorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
9/6/2023	JM	Team conference call to discuss assorted APEMT issues, Merlinos analysis, Brainbuilders discussion, Audit accruals analysis	3.50
9/8/2023	JM	Cash recs and accounting updates	3.00
9/11/2023	JM	Team conference call to discuss assorted APEMT issues, Audit schedule prep	1.25
9/12/2023	JM	Update cash analysis for state reporting	1.00
9/5/2023	DC	Review various emails from Trustees professionals, work on eligibility file for Merlinos	0.20
9/6/2023	DC	Team conference call to discuss assorted APEMT issues	0.75
9/6/2023	DC	Brainbuilders review and discovery call	2.20
9/7/2023	DC	Review format and upload eligibility a newly created sharefile for Merlinos	0.50
9/7/2023	DC	Call with Aetna on open items	0.20
9/8/2023	DC	Review various emails from Trustees professionals, scan mail and deposit checks, coordinate follow up on Brainbuilders	1.20
9/11/2023	DC	Team conference call to discuss assorted APEMT issues, Review various emails from Trustees professionals, scan mail	0.75
9/12/2023	DC	Review various emails from Trustees professionals	0.25
9/13/2023	DC	Review minutes for Brainbuilders discovery	1.50
9/15/2023	DC	Invoice mailings	0.40
9/18/2023	DC	Team conference call to discuss assorted APEMT issues	0.50
9/25/2023	DC	Team conference call to discuss assorted APEMT issues	1.50
9/25/2023	DC	Review and compile data from Aetna for Trustee professional	0.20
9/26/2023	DC	Call with Trustee professional	1.20

DATE	STAFF	DESCRIPTION	HOURS
9/28/2023	DC	Call with Trustee professional and review of claims data, SFTP data	1.20
9/28/2023	DC	Review and respond to various emails and communications from Trustees professionals	1.50
9/1/2023	BG	Exchange of Communications and documents related to assorted matters	0.25
9/5/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
9/6/2023	BG	Team conference call to discuss assorted APEMT issues	0.70
9/6/2023	BG	Exchange of Communications related to assorted APEMT issues (POC/Aetna/BB)	0.80
9/6/2023	BG	Team conference call to discuss assorted APEMT issues (BB)	0.70
9/7/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.75
9/8/2023	BG	Exchange of Communications and documents related to assorted matters	1.25
9/11/2023	BG	Team conference call to discuss assorted APEMT issues	0.75
9/11/2023	BG	Exchange of Communications and documents related to assorted matters	0.50
9/12/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
9/14/2023	BG	Exchange of Communications and documents related to assorted matters	0.75
9/14/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.50
9/15/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.25
9/18/2023	BG	Team conference call to discuss assorted APEMT issues	0.50
9/18/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.40
9/21/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
9/22/2023	BG	Reviewed communications and documents related to assorted APEMT matters	1.40
9/25/2023	BG	Team conference call to discuss assorted APEMT issues	0.50
9/25/2023	BG	Exchange of Communications and documents related to assorted matters	1.25
9/26/2023	BG	Exchange of Communications and documents related to assorted matters	1.40
9/27/2023	BG	Prepared response to receiver's professionals regarding employer assorted matters	1.50
9/27/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.75



DATE	STAFF	DESCRIPTION	HOURS
9/28/2023	BG	Exchange of Communications and documents related to assorted matters	0.70
9/29/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
9/7/2023	PK	Create Cash Receipts report from Quick Books for the year 2021, 2022 & 2023 for Mazur	2.00
9/7/2023	PK	Compile 2020 - 2021 Roll forward for 2021 Audit for Mazur	4.00
9/15/2023	VS	Updated invoices on the website and sent Constant Contact notice.	0.50

TOTAL HOURS	46.40
TOTAL PROFESSIONAL SERVICES	\$ 26,115.00

Reviewed and Approved for Payment

SUMMARY OF PROFESSIONAL SERVICES

Name	Staff Level	Hours	Rate	Total
John J. McSorley	JM Member/CEO	8.75	600.00	\$5,250.00
Dawn Clessuras	DC Member/COO	14.05	600.00	\$8,430.00
Bridget Gielis	BG Member EVP Sales/Marketing	17.10	600.00	\$10,260.00
Pam Kress	PK SVP Finance & Administration	6.00	350.00	\$2,100.00
Valerie Seto	VS Director Client Operations	.50	150.00	\$75.00
TOTALS		46.40		\$26,115.00

OUT-OF-POCKET EXPENSES

09/17/2023 – Constant Contact monthly	Reviewed and Approved for Payment	\$429.00
Total OUT-OF-POCKET Expenses	Reviewed and Approved for Payment	\$429.00

Total Due this Invoice by 11/05/2023 **\$26,544.00**

Reviewed and Approved for Payment

Fwd: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

Dawn Clessuras <dclessuras@concordmgt.com>

Thu 9/14/2023 6:30 AM

To: John McSorley <jmcsorley@concordmgt.com>

Invoice for apemt

Dawn L. Clessuras
Concord Management Resources
M: 908-285-0458
O: 908-293-6103
dclessuras@concordmgt.com

Begin forwarded message:

From: Constant Contact Billing <notification@constantcontact.com>
Date: September 14, 2023 at 3:05:12 AM EDT
To: Dawn Clessuras <dclessuras@concordmgt.com>
Subject: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis
Reply-To: notification@constantcontact.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Payment Receipt for September 14, 2023

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis
Concord Management Resources
1 Mill Ridge Lane
Suite 100
Chester, NJ 07930
US
9082936103

User Name: mewasales@concordmgt.com

Today's Date: September 14, 2023

Payment Date: September 14, 2023

Payment Method: VI (last 4 digits: 4011)

Amount: \$429.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.

We appreciate your business.

Best Regards,

Constant Contact Billing

1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!

US / Canada Toll Free: (855) 229-5506

UK Toll Free: 0808-234-0942

Outside US / Canada: 0808-234-0945

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