

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
Members Health Plan NJ
3131 Princeton Pike
Building 5 Suite 110
Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
Attn: John J. McSorley, President & CEO
1 Mill Ridge Lane
Suite 100
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmcSorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
12/4/2023	JM	Team conference call to discuss assorted APEMT issues, follow ups re: audit and Aetna confirm	1.50
12/6/2023	JM	Met with P. Kress to Review New Requests and update on Revenue Selections, further selection work	2.80
12/11/2023	JM	Team conference call to discuss assorted APEMT issues, accounting and finance entries and analysis	4.00
12/14/2023	JM	Audit Schedule prep and follow up on selections, call with Mazurs re revenue and selections progress	3.50
12/15/2023	JM	Audit Schedule prep and follow up on selections, Brainbuilders discussion prep	4.00
12/18/2023	JM	Team conference call to discuss assorted APEMT issues, audit selections plan, year end preparations and accounting	0.50
12/29/2023	JM	Payment posting and reconciliation to financials	2.00
12/4/2023	DC	Team conference call to discuss assorted APEMT issues/Aetna discussions/review emails	0.75
12/5/2023	DC	Review various emails/Communications, Call with Trustee professional	0.50
12/6/2023	DC	Review Trustee report / review Merlino report /Review Brainbuilders info	1.60
12/7/2023	DC	Review various emails/Communications	0.20
12/8/2023	DC	Call with Trustee Professionals/reviewing payment files from Merlino's	0.50
12/10/2023	DC	Team conference call to discuss assorted APEMT issues/Aetna reporting/review emails	0.75
12/11/2023	DC	Review various emails/Communications	0.40
12/12/2023	DC	Scan mail/deposit checks/research claim issue from Merlino's	0.80

DATE	STAFF	DESCRIPTION	HOURS
12/14/2023	DC	Review and work on Brainbuilders data in preparation for meeting	3.80
12/15/2023	DC	Call with Trustee Professionals/Merlinos, meeting with Trustee re Brainbuilders	3.50
12/18/2023	DC	Team conference call to discuss assorted APEMT issues/Aetna call/review emails	0.50
12/19/2023	DC	Review various emails	0.40
12/20/2023	DC	Review receivers report and various emails	0.50
12/21/2023	DC	Review various emails	0.25
12/22/2023	DC	Review various emails	0.40
12/28/2023	DC	Call with receiver professional and claim file review. Review of legal responses from GB.	0.75
12/1/2023	BG	Reviewed communications and documents related to assorted APEMT matters / Exchange of Communications and documents related to constant contact email notification and website updates	2.00
12/4/2023	BG	Team conference call to discuss assorted APEMT issues / Exchange of Communications and documents related to constant contact email notification and website updates	1.00
12/5/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
12/6/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.75
12/7/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
12/8/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
12/11/2023	BG	Team conference call to discuss assorted APEMT issues	0.50
12/12/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
12/15/2023	BG	Team conference call to discuss assorted APEMT issues (BB) / Exchange of Communications and documents related to constant contact email notification and website updates	2.50
12/16/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.25
12/18/2023	BG	Team conference call to discuss assorted APEMT issues / Reviewed communications and documents related to assorted APEMT matters / Exchange of Communications and documents related to constant contact email notification and website updates	1.75
12/19/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25



DATE	STAFF	DESCRIPTION	HOURS
12/20/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
12/21/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.40
12/22/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.50
12/26/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
12/27/2023	BG	Exchange of Communications and documents related to constant contact email notification and website updates	0.50
12/28/2023	BG	Reviewed communications and documents related to assorted APEMT matters	0.25
12/6/2023	PK	Meeting with J. McSorley to Review New Audit Requests and update on Revenue Selections	0.80
12/6/2023	PK	Work on Audit Revenue Selection Open Payments request	3.75
12/7/2023	PK	Audit selections request research on payments, prepare for submission	4.00
12/8/2023	PK	Revenue selection payment support work	3.50
12/8/2023	PK	Audit - Prepare and provide APEMT AR Aging and Revenue Schedule for 2019	4.00
12/11/2023	PK	Revenue selection payment support work	7.50
12/12/2023	PK	Revenue selection payment support work	2.75
12/1/2023	VS	Downloaded & saved files for Mark Miceli	2.00
12/5/2023	VS	Downloaded & saved files for Mark Miceli	0.75
12/15/2023	VS	Uploaded revised invoice to website.	0.75
12/19/2023	VS	Uploaded invoices to website and sent Constant Contact.	0.25
TOTAL HOURS			76.85
TOTAL PROFESSIONAL SERVICES			\$37,847.50



SUMMARY OF PROFESSIONAL SERVICES

Name		Staff Level	Hours	Rate	Total
John J. McSorley	JM	Member/CEO	18.30	600.00	\$10,980.00
Dawn Clessuras	DC	Member/COO	15.60	600.00	\$ 9,360.00
Bridget Gielis	BG	Member EVP Sales/Marketing	12.90	600.00	\$ 7,740.00
Pam Kress	PK	SVP Finance & Administration	26.30	350.00	\$ 9,205.00
Valerie Seto	VS	Director Client Operations	3.75	150.00	\$ 562.50
TOTALS			76.85		\$37,847.50

Reviewed and Approved for Payment

OUT-OF-POCKET EXPENSES

12/14/2023 – Constant Contact monthly \$429.00

Total OUT-OF-POCKET Expenses

Reviewed and Approved for Payment **\$429.00**

Total Due this Invoice by 02/05/2024

\$38,276.50

Reviewed and Approved for Payment

John McSorley

From: Dawn Clessuras
Sent: Thursday, December 14, 2023 10:29 AM
To: John McSorley
Subject: FW: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Bill for APEMT constant contact

Dawn Clessuras

Chief Operating Officer
Concord Management Resources

A: 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930
P: 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458
E: dclessuras@concordmgt.com **W:** www.concordmgt.com

From: Constant Contact Billing <notification@constantcontact.com>
Sent: Thursday, December 14, 2023 3:05 AM
To: Dawn Clessuras <dclessuras@concordmgt.com>
Subject: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Payment Receipt for December 14, 2023

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis

Concord Management Resources

1 Mill Ridge Lane
Suite 100
Chester, NJ 07930
US
9082936103

User Name: mewasales@concordmgt.com
Today's Date: December 14, 2023

Payment Date: December 14, 2023
Payment Method: VI (last 4 digits: 4011)
Amount: \$429.00

Reviewed and Approved for Payment

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506

UK Toll Free: 0808-234-0942
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