



INVOICE NO. 533

12.12.2024

**BILL TO**

Attn: Mr. Brian Hofmeister, Esq.  
Members Health Plan NJ  
3131 Princeton Pike  
Building 5 Suite 110  
Lawrenceville, NJ 08648

**REMIT PAYMENT TO:**

**Concord Management Resources LLC**  
Attn: John J. McSorley, President & CEO  
1 Mill Ridge Lane  
Suite 100  
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email [jmcsorley@concordmgt.com](mailto:jmcsorley@concordmgt.com)

DATE	STAFF	DESCRIPTION	HOURS
11/1/2024	JM	DOL update call re audit and 5500's approach	0.50
11/4/2024	JM	Team conference call to discuss assorted APEMT issues and email follow ups	0.20
11/8/2024	JM	SM balance reconciliations and analysis for receivables	1.00
11/12/2024	JM	SM balance reconciliations and analysis for receivables	2.00
11/13/2024	JM	Team conference call to discuss assorted APEMT issues, accounting postings and reconciliations, AR research	5.00
11/14/2024	JM	Accounting postings and reconciliations	2.50
11/15/2024	JM	Review Summary Judgement submission and email follow ups	1.50
11/18/2024	JM	Planning for 5500 information response	1.00
11/25/2024	JM	5500 Response preparation and reconciliation and 1041 filing analysis	4.50
11/26/2024	JM	5500 Response preparation and reconciliation	1.50
11/4/2024	DC	Team conference call to discuss assorted APEMT issues	0.20
11/5/2024	DC	Review Trustee Report	0.50
11/13/2024	DC	Team conference call to discuss assorted APEMT issues	0.20
11/18/2024	DC	Team conference call to discuss assorted APEMT issues/Receiver bond calls/emails	0.50
11/19/2024	DC	Review BB motion and support/emails	1.25
11/21/2024	DC	Bond issue/Aetna Call	0.75



DATE	STAFF	DESCRIPTION	HOURS
11/24/2024	DC	Reconciliation of Mitnick File	2.20
11/25/2024	DC	Team conference call to discuss assorted APEMT issues	0.50
11/25/2024	DC	Review Aetna agreement and various emails	0.50
11/25/2024	DC	Assist with 5500 info/reconciliation	3.20
11/4/2024	BG	Team conference call to discuss assorted APEMT issues	0.20
11/5/2024	BG	Reviewed Communications and documents related to APEMT Issues	1.00
11/7/2024	BG	Reviewed Communications and documents related to APEMT Issues	0.25
11/11/2024	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.25
11/12/2024	BG	Reviewed Communications and documents related to APEMT Issues	0.50
11/13/2024	BG	Team conference call to discuss assorted APEMT issues	0.20
11/14/2024	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.75
11/15/2024	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.50
11/18/2024	BG	Team conference call to discuss assorted APEMT issues	0.50
11/19/2024	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.75
11/20/2024	BG	Reviewed Communications and documents related to APEMT Issues	0.25
11/21/2024	BG	Reviewed Communications and documents related to APEMT Issues	0.25
11/26/2024	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.25
11/15/2024	VS	Uploaded invoices on website & sent Constant Contact.	0.50

TOTAL HOURS	35.65
TOTAL PROFESSIONAL SERVICES	\$21,190.00

Reviewed and Approved for Payment

#### +SUMMARY OF PROFESSIONAL SERVICES



Name		Staff Level	Hours	Rate	Total
John J. McSorley	JM	Member/CEO	19.70	600.00	\$ 11,820.00
Dawn Clessuras	DC	Member/COO	9.80	600.00	\$ 5,880.00
Bridget Gielis	BG	Member EVP Sales/Marketing	5.65	600.00	\$ 3,390.00
Valerie Seto	VS	Sr. Director Client Operations	0.50	200.00	\$ 100.00
<b>TOTALS</b>			<b>35.65</b>		<b>\$ 21,190.00</b>
Reviewed and Approved for Payment					

**OUT-OF-POCKET EXPENSES**

10/14/2024 – Constant Contact Monthly	\$ 463.00
11/26/2024 – Receiver Bond Renewal Colonial	\$3,900.00
12/12/2024 – Receiver increased Limits rider \$5 million	\$3,100.00
<b>Total OUT-OF-POCKET Expenses</b>	<b>\$7,463.00</b>

**Total Due this Invoice by 01/05/2025** **\$ 28,653.00**

Reviewed and Approved for Payment

**From:** [Dawn Clessuras](#)  
**To:** [John McSorley](#)  
**Subject:** FW: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis  
**Date:** Monday, November 18, 2024 11:11:26 AM

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Constant contact receipt for APEMT

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**Dawn Clessuras**

Chief Operating Officer  
Concord Management Resources

**A:** 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930  
**P:** 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458  
**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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**From:** Constant Contact Billing <[notification@constantcontact.com](mailto:notification@constantcontact.com)>  
**Sent:** Thursday, November 14, 2024 3:05 AM  
**To:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>  
**Subject:** EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



## Payment Receipt for November 14, 2024

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis

Concord Management Resources

1 Mill Ridge Lane

Suite 100

Chester, NJ 07930

US

9082936103

**User Name:** [mewasales@concordmgt.com](mailto:mewasales@concordmgt.com)

**Today's Date:** November 14, 2024

**Payment Date:** November 14, 2024

**Payment Method:** VI (last 4 digits: 4011)

**Amount:** \$463.00      Reviewed and Approved for Payment

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

*Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.*

We appreciate your business.

Best Regards,

Constant Contact Billing

1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? [Please give us a call!](#)

US / Canada Toll Free: [\(855\) 229-5506](#)

UK Toll Free: [0808-234-0942](#)

Outside US / Canada: [0808-234-0945](#)

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Outside US / Canada: +1 781-472-8120

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12/12/2024 COLONIAL SURETY AGENCY WOODCLIFF LK NJ

\$3,100.00 ^

**Purchased by** John J Mcsorley x2334  
**Location** Woodcliff Lk, NJ  
**Transaction date** 12/12/2024

Reviewed and Approved for Payment

11/26/2024 COLONIAL SURETY AGENCY 201-949-1144 NJ

\$3,900.00 ^

**Purchased by** John J Mcsorley x2334  
**Merchant Location** 201-949-1144, NJ  
**Posted date** 11/26/2024  
**Transaction date** 11/25/2024

Reviewed and Approved for Payment

**From:** [Kamila Esquivel](#)  
**To:** [John McSorley](#)  
**Cc:** [Dawn Clessuras](#); [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com)  
**Subject:** Re: EXTERNAL: Re: Increase Bond Coverage  
**Date:** Tuesday, November 26, 2024 8:44:35 AM  
**Attachments:** [image001.png](#)  
[Colonial Logo \(9\) \(1\).png](#)  
[PAF.pdf](#)

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Hello,

To process the increase I need you to fill out the payment authorization form. Your card information is encrypted on my end and I cannot push through a payment. Once the form is filled out, I can provide your rider.

Best Regards,

On Mon, Nov 25, 2024 at 6:06 PM John McSorley <[jmcsorley@concordmgt.com](mailto:jmcsorley@concordmgt.com)> wrote:

Ok thank you for the clarification, I misread the period since it says 2022.

I have now paid the renewal online with credit card ending 2334 which is on file in your payment system.

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**From:** Kamila Esquivel <[kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)>  
**Sent:** Monday, November 25, 2024 1:15 PM  
**To:** John McSorley <[jmcsorley@concordmgt.com](mailto:jmcsorley@concordmgt.com)>  
**Cc:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>; [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com)  
**Subject:** Re: EXTERNAL: Re: Increase Bond Coverage

Hello,

The current bond you have is not a 2 year term. The court bonds renew yearly as needed, you paid \$3,900.00 in 2022 and 2023. In order to increase it to a 5 million dollar bond, you will have to pay for your renewal (\$3,900.00) and then the difference in order to get you to the 7K premium (\$3,100.00).

Reviewed and Approved for Payment

Once we confirm the premium is paid, we will give you a rider for filing. If you are discharged as receiver before the end of your term, you will be prorated a refund. There is no proration schedule, it would be based on the day of discharge that is listed on your discharge documents.

Payment for the increase needs to go through our authorization form, will you have a card on file in your portal, it is encrypted on my end and i cannot push through a payment.

If you have any questions, please let me know.



Best regards,

On Mon, Nov 25, 2024 at 12:00 PM John McSorley <[jmcSorley@concordmgt.com](mailto:jmcSorley@concordmgt.com)> wrote:

Kamila

Just to clarify, the current renewal at \$4 million is a two year bond, not 1 year.

Need the following

1 year at \$4 million coverage cost, confirming unused would be prorated – 2 years is \$3,900 per renewal

1 year at \$5 million rider, confirming unused would be prorated – Not sure what period rider was quoted on

Also, is there a schedule of proration just so I can advise them.

Once we have info payment will be made today or tomorrow online.

If we use the same account and payment info do we still need a credit card authorization filled out?

Thanks

John McSorley

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**From:** Kamila Esquivel <[kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)>

**Sent:** Monday, November 25, 2024 11:38 AM

**To:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>

**Cc:** [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com); John McSorley <[jmcSorley@concordmgt.com](mailto:jmcSorley@concordmgt.com)>

**Subject:** Re: EXTERNAL: Re: Increase Bond Coverage

Hello,

For a 5 million dollar bond the premium would be 7K. Once you renew your current bond (\$3,900.00) we would take the difference of the two premiums (\$3,100.00) and issue the rider.

Best Regards,

On Mon, Nov 25, 2024 at 11:32 AM Dawn Clessuras

<[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)> wrote:

| Can you advise what the cost of a 1 year bond at the \$5million would be?

Thanks  
Dawn

---

**Dawn Clessuras**

Chief Operating Officer  
Concord Management Resources

**A:** 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930  
**P:** 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458  
**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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**From:** Kamila Esquivel <[kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)>

**Sent:** Monday, November 25, 2024 11:13 AM

**To:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>

**Cc:** [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com); John McSorley <[jmcSorley@concordmgt.com](mailto:jmcSorley@concordmgt.com)>

**Subject:** Re: EXTERNAL: Re: Increase Bond Coverage

Hello,

Our shortest bond term is one year. However, if you renew for the year but the renewal is only needed for 10 months, we would prorate a refund for the unused portion of the bond.

Best,

On Mon, Nov 25, 2024 at 11:10 AM Dawn Clessuras

<[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)> wrote:

Kamila – if the policy is cancelled within the first 12 months will there be any return of premium? Or is it possible to get a one year bond? It's anticipated by the 3<sup>rd</sup> quarter of next year this case will be closed out so we don't anticipate the need for a 2 year bond. Please advise.

Thank you.  
Dawn

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**Dawn Clessuras**

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Concord Management Resources

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**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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**From:** Kamila Esquivel <[kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)>  
**Sent:** Friday, November 22, 2024 1:04 PM  
**To:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>  
**Cc:** [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com)  
**Subject:** Re: EXTERNAL: Re: Increase Bond Coverage

Hello,

I apologize, its attached below.

Best,

On Fri, Nov 22, 2024 at 12:01 PM Dawn Clessuras  
<[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)> wrote:

Kamila – there was no payment authorization form attached. Please send so we can complete and make payment.

Thank you!  
Dawn

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**Dawn Clessuras**  
Chief Operating Officer  
Concord Management Resources

**A:** 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930  
**P:** 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458  
**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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**From:** Kamila Esquivel <[kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)>  
**Sent:** Thursday, November 21, 2024 11:02 AM  
**To:** Dawn Clessuras <[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)>  
**Cc:** [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com)  
**Subject:** EXTERNAL: Re: Increase Bond Coverage

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Hello,

I apologize for the delay. In order to process the increase, please respond to this email with the court order requesting the increase. Your current premium amount is \$3,900.00 and the new premium amount would be \$7,000.00. Please fill out the payment authorization form attached below for the \$3,100.00 difference.

Reviewed and Approved for Payment

Best Regards,

On Thu, Nov 21, 2024 at 10:29 AM Dawn Clessuras

<[dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com)> wrote:

Hi – I haven't gotten a response or a call on this. please advise.

---

**Dawn Clessuras**

Chief Operating Officer

Concord Management Resources

**A:** 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930

**P:** 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458

**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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**From:** Dawn Clessuras

**Sent:** Monday, November 18, 2024 3:56 PM

**To:** [commdept@colonialsurety.com](mailto:commdept@colonialsurety.com)

**Cc:** Brian Hofmeister ([bwh@hofmeisterfirm.com](mailto:bwh@hofmeisterfirm.com))

<[bwh@HOFMEISTERFIRM.COM](mailto:bwh@HOFMEISTERFIRM.COM)>; DFL Group <[dfgroup@comcast.net](mailto:dfgroup@comcast.net)>

**Subject:** Increase Bond Coverage

Good afternoon, In follow up to my calls today with your organization, we were advised to put in writing our request to increase our current bond from \$4million to \$5million.

Bond Number: 303498C

Should you have any questions, please do not hesitate to reach out to me.  
908-2850458

Thank you  
Dawn Clessuras

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**Dawn Clessuras**

Chief Operating Officer  
Concord Management Resources

**A:** 1 Mill Ridge Lane, Suite 100, Chester, NJ 07930

**P:** 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458

**E:** [dclessuras@concordmgt.com](mailto:dclessuras@concordmgt.com) **W:** [www.concordmgt.com](http://www.concordmgt.com)

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--

**Kamila Esquivel**

Customer Service Representative, Commercial Surety  
Colonial Surety Company

**Email:** [kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)

**Direct:** 201-949-1135

**Office:** 800-221-3662

[quote.colonialsurety.com](http://quote.colonialsurety.com)



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**Direct:** 201-949-1135

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Customer Service Representative, Commercial Surety  
Colonial Surety Company

**Email:** [kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)

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--

**Kamila Esquivel**

Customer Service Representative, Commercial Surety

Colonial Surety Company

**Email:** [kesquivel@colonialsurety.com](mailto:kesquivel@colonialsurety.com)

**Direct:** 201-949-1135

**Office:** 800-221-3662

[quote.colonialsurety.com](http://quote.colonialsurety.com)



*How did I do today? If I provided excellent service,  
please take a moment to click [here](#) to let me know!*



**From:** [Brian Hofmeister](#)  
**To:** [DFL Group](#); [John McSorley](#); [Dawn Clessuras](#); [Bridget Gielis](#)  
**Subject:** EXTERNAL: FW: Receiver Court Bond Premium Receipt Bond:303498C Invoice:5454111  
**Date:** Monday, November 25, 2024 3:13:29 PM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Brian W. Hofmeister, Esq.**  
**Law Firm Of Brian W. Hofmeister**  
**3131 Princeton Pike, Building 5, Suite 110**  
**Lawrenceville, New Jersey 08648**  
**(P)(609) 890-1500**  
**(F)(609) 890-6961**  
**[bwh@hofmeisterfirm.com](mailto:bwh@hofmeisterfirm.com)**

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**From:** Bond Department [<mailto:BondDept@ColonialSurety.com>]  
**Sent:** Monday, November 25, 2024 2:22 PM  
**To:** Brian Hofmeister <[bwh@HOFMEISTERFIRM.COM](mailto:bwh@HOFMEISTERFIRM.COM)>  
**Subject:** Receiver Court Bond Premium Receipt Bond:303498C Invoice:5454111

# Receiver Court Bond Premium Receipt

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Dear Brian,

Thank you for your purchase from Colonial Surety Company.

Product Type:	Receiver
Bond Number:	303498C
Invoice Number:	5454111
Anniversary Date:	11/25/2024
Payment Date:	11/25/2024
Payment Amount:	\$3,900.00 Reviewed and Approved for Payment
Payment Type:	visa xxxx-2334
Bond Amount:	\$4,000,000.00

**You have also agreed to the following**

I want to sign up for automatic payment to ensure that there will not be a lapse in court-required bond coverage. I, Brian Hofmeister understand that Colonial will automatically collect an annual premium upon the anniversary date of the bond, and annually thereafter, unless the bond is discharged by the court. Prior to the anniversary date of the bond, and annually thereafter, I will be offered the opportunity to elect not to pay the annual premium to the extent that the court has discharged the bond. I, Brian Hofmeister, authorize Colonial to automatically charge the credit card account I have provided for all annual bond premium(s). I represent that I am the owner and/or authorized signer of the account.

If you have any questions, please call us at 800-221-3662 or email [bonddept@colonialsurety.com](mailto:bonddept@colonialsurety.com).

Sincerely,

Colonial Surety Company  
[colonialsurety.com](http://colonialsurety.com)

||