



INVOICE NO. 536

2.11.2025

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
Members Health Plan NJ
3131 Princeton Pike
Building 5 Suite 110
Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
Attn: John J. McSorley, President & CEO
P.O.Box 369
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmcsorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
1/3/2025	JM	Approval of banking check exceptions	0.25
1/6/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups, accounting posting and reconciliations	2.00
1/8/2025	JM	Letter/E-mails discussions regarding 5500s	1.00
1/9/2025	JM	Letter/E-mails discussions regarding 5500s	1.00
1/13/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	0.75
1/20/2025	JM	Prepare analysis and setup for 1099 issuance for 2024 APEMT	3.50
1/21/2025	JM	Research financial questions from Mazur's and amendments to financials for 5500	1.50
1/22/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups, accounting postings and reconciliations	3.25
1/27/2025	JM	Team conference call to discuss assorted APEMT issues	0.50
1/28/2025	JM	Meeting with Receiver and staff to set up 5500 credentials for filing	0.50
1/6/2025	DC	Team conference call to discuss assorted APEMT issues, banking address changes/various emails and payment approvals	0.80
1/7/2025	DC	Review of Aetna reports and White paper	1.00
1/8/2025	DC	Status call with Aetna and email follow ups	0.20
1/9/2025	DC	Review data files for ELG, discuss cyber coverage	1.50

DATE	STAFF	DESCRIPTION	HOURS
1/10/2025	DC	Update membership files/review emails	0.50
1/13/2025	DC	Team conference call to discuss assorted APEMT issues, follow up call with DFL	1.25
1/14/2025	DC	Review various emails and court documents related to BB	0.50
1/22/2025	DC	Team conference call to discuss assorted APEMT issues and Trustee call follow up	0.50
1/23/2025	DC	Aetna updates call/review various emails/begin process for file transfer for Insulin	1.75
1/24/2025	DC	Review and send various emails/review files and upload for Insulin litigation	1.50
1/27/2025	DC	Team conference call to discuss assorted APEMT issues, Review and send various emails	0.70
1/30/2025	DC	Subro emails and follow up	0.25
1/31/2025	DC	Preparing file for analysis	1.50
1/6/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues	0.50
1/7/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.25
1/8/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.50
1/9/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.25
1/10/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.25
1/13/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues	0.40
1/14/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	1.50
1/15/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.75
1/16/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.25
1/21/2025	BG	Reviewed Communications and documents related to APEMT Issues	1.25
1/22/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues, Reviewed and Exchange of Communications and documents related to APEMT Issues	1.00
1/24/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.50
1/27/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues	0.50



DATE	STAFF	DESCRIPTION	HOURS
01/15/2024	VS	Uploaded invoices on website & sent Constant Contact.	0.50
TOTAL HOURS			34.60
TOTAL PROFESSIONAL SERVICES			\$20,560.00

SUMMARY OF PROFESSIONAL SERVICES

Name	Staff Level	Hours	Rate	Total
John J. McSorley	JM Member/CEO	14.25	600.00	\$ 8,550.00
Dawn Clessuras	DC Member/COO	11.95	600.00	\$ 7,170.00
Bridget Gielis	BG Member EVP Sales/Marketing	7.90	600.00	\$ 4,740.00
Valerie Seto	VS Sr. Director Client Operations	0.50	200.00	\$ 100.00
TOTALS		34.60		\$ 20,560.00
				Reviewed and Approved for Payment

OUT-OF-POCKET EXPENSES

01/14/2025 – Constant Contact Monthly	\$ 463.00
Total OUT-OF-POCKET Expenses	Reviewed and Approved for Payment \$ <u>463.00</u>

Total Due this Invoice by 03/04/2025 **\$ 21,023.00**

Reviewed and Approved for Payment

From: [Dawn Clessuras](#)
To: [John McSorley](#)
Subject: FW: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis
Date: Tuesday, January 14, 2025 2:57:39 PM

Constant contact for APEMT

Dawn Clessuras

Chief Operating Officer
Concord Management Resources

PLEASE NOTE ADDRESS CHANGE

M: PO Box 369, Chester, NJ 07930

A: 90 Washington Valley Road - #1338, Bedminster, NJ 07921

P: 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458

E: dclessuras@concordmgt.com **W:** www.concordmgt.com

From: Constant Contact Billing <notification@constantcontact.com>
Sent: Tuesday, January 14, 2025 3:04 AM
To: Dawn Clessuras <dclessuras@concordmgt.com>
Subject: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Payment Receipt for January 14, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis

Concord Management Resources

1 Mill Ridge Lane

Suite 100

Chester, NJ 07930

US

9082936103

User Name: newasales@concordmgt.com

Today's Date: January 14, 2025

Payment Date: January 14, 2025

Payment Method: VI (last 4 digits: 4011)

Amount: \$463.00

Reviewed and Approved for Payment

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.

We appreciate your business.

Best Regards,

Constant Contact Billing

1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? [Please give us a call!](#)

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UK Toll Free: [0808-234-0942](#)

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