



INVOICE NO. 541

7.11.2025

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
Members Health Plan NJ
3131 Princeton Pike
Building 5 Suite 110
Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
Attn: John J. McSorley, President & CEO
P.O. Box 369
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmcSorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
6/2/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	0.75
6/6/2025	JM	Accounting posting and reconciliations	3.00
6/9/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	0.60
6/16/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	1.50
6/17/2025	JM	Update Schedules for Trustee Report	1.50
6/20/2025	JM	Accounting posting and reconciliations	3.00
6/23/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups/review claim process presentation	1.20
6/30/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups/BB follow up	2.75
6/2/2025	DC	Team Meeting with APEMT to Discuss APEMT Issues/Aetna follow up	0.75
6/3/2025	DC	BB research and workflows	2.50
6/5/2025	DC	Aetna call and Follow Up analysis	0.25
6/6/2025	DC	Review BB workflow	0.40
6/9/2025	DC	Team Meeting with APEMT to Discuss APEMT Issues and Follow up on workflow	0.60
6/9/2025	DC	Review of Aetna Brainbuilders discovery	1.75



6/16/2025	DC	Team Meeting with APEMT to Discuss APEMT Issues and Meeting on BB, payment approvals	1.60
6/18/2025	DC	Deposit and scan of payments	0.40
6/19/2025	DC	Review Trustee Report/Aetna monthly Call/BB workflow	1.20
6/20/2025	DC	BB research and workflows	2.40
6/23/2025	DC	Team Meeting with APEMT to Discuss APEMT Issues/BB Follow up	2.40
6/25/2025	DC	BB research and workflows	1.20
6/26/2025	DC	Finalize document for BB	1.50
6/30/2025	DC	Team Meeting with APEMT to Discuss APEMT Issues/BB Follow up	2.75
6/2/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues/Reviewed and Exchange of Communications and documents related to APEMT Issues (Customer Service Reports)	1.50
6/3/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.25
6/5/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues (BB - Claim Flow)	2.25
6/9/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues	0.50
6/16/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues/Reviewed and Exchange of Communications and documents related to APEMT Issues	1.75
6/17/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	2.50
6/18/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	0.40
6/19/2025	BG	Reviewed and Exchange of Communications and documents related to APEMT Issues	1.50
6/23/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues/Reviewed and Exchange of Communications and documents related to APEMT Issues	2.50
6/24/2025	BG	Reviewed Communications and documents related to APEMT Issues	0.25
6/26/2025	BG	Reviewed Communications and documents related to APEMT Issues	1.25
6/30/2025	BG	Team Meeting with APEMT to Discuss APEMT Issues	0.50
6/16/2025	VS	Uploaded invoices on website & sent Constant Contact.	0.50



6/25/2025	VS	Updated SPD page numbers on PowerPoint.	1.50
6/26/2025	VS	Updated SPD page numbers on PowerPoint.	0.50
6/27/2025	VS	APEMT mailing for monthly updates	0.50

TOTAL HOURS	52.15
TOTAL PROFESSIONAL SERVICES	\$30,553.00

Reviewed and Approved for Payment

SUMMARY OF PROFESSIONAL SERVICES

Name		Staff Level	Hours	Rate	Total
John J. McSorley	JM	Member/CEO	14.30	600.00	\$ 8,580.00
Dawn Clessuras	DC	Member/COO	19.70	600.00	\$ 11,820.00
Bridget Gielis	BG	Member EVP Sales/Marketing	15.15	600.00	\$ 9,090.00
Valerie Seto	VS	Sr. Director Client Operations	3.00	200.00	\$ 600.00
TOTALS			52.15		\$ 30,553.00

Reviewed and Approved for Payment

OUT-OF-POCKET EXPENSES

05/14/2025 – Constant Contact Monthly

\$ 519.00

Total OUT-OF-POCKET Expenses

\$ 519.00

Reviewed and Approved for Payment

Total Due this Invoice by 08/04/2025

\$ 31,072.00

Reviewed and Approved for Payment

John McSorley

From: Dawn Clessuras
Sent: Monday, June 16, 2025 10:56 AM
To: John McSorley
Subject: FW: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

FYI for APEMT

Dawn Clessuras
Chief Operating Officer
Concord Management Resources

PLEASE NOTE ADDRESS CHANGE

M: PO Box 369, Chester, NJ 07930

A: 90 Washington Valley Road - #1338, Bedminster, NJ 07921

P: 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458

E: dclessuras@concordmgt.com **W:** www.concordmgt.com

From: Constant Contact Billing <notification@constantcontact.com>
Sent: Saturday, June 14, 2025 4:40 AM
To: Dawn Clessuras <dclessuras@concordmgt.com>
Subject: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Payment Receipt for June 14, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis

Concord Management Resources

1 Mill Ridge Lane

Suite 100

Chester, NJ 07930

US

9082936103

User Name: mewasales@concordmgt.com

Today's Date: June 14, 2025

Payment Date: June 14, 2025

Payment Method: VI (last 4 digits: 4011)

Amount: \$519.00

Reviewed and Approved for Payment

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

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