



INVOICE NO. 547

1.13.2026

BILL TO

Attn: Mr. Brian Hofmeister, Esq.
Members Health Plan NJ
3131 Princeton Pike
Building 5 Suite 110
Lawrenceville, NJ 08648

REMIT PAYMENT TO:

Concord Management Resources LLC
Attn: John J. McSorley, President & CEO
P.O. Box 369
Chester, NJ 08873

For Billing questions please call (908) 293-6101 or email jmcSorley@concordmgt.com

DATE	STAFF	DESCRIPTION	HOURS
12/1/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups. Prep for 1099 process.	2.20
12/7/2025	JM	Accounting posting and reconciliations	3.25
12/8/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	2.00
12/10/2025	JM	Discuss Jet renewal for 2026	0.50
12/12/2025	JM	Connect One bank transition discussion	0.40
12/15/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups, Connect One strategy	2.25
12/16/2025	JM	Discuss Connect One transition	0.25
12/17/2025	JM	Discuss Connect One transition	1.00
12/22/2025	JM	Team conference call to discuss assorted APEMT issues and email follow ups	2.00
12/23/2025	JM	Accounting posting and reconciliations, discuss assessment files	3.50
12/29/2025	JM	Review Tax treatment for IRS interest and communicate with team	2.50
12/1/2025	DC	Team conference call to discuss assorted APEMT issues and email follow ups, BB document review and response, Review Connect One Bank Materials	3.40
12/2/2025	DC	Review BB response from D Clarke, review emails	0.75
12/8/2025	DC	Team conference call to discuss assorted APEMT issues and email follow ups, review files for Mitnick reconciliation	0.60
12/10/2025	DC	Jet Renewal Discussion and follow up	0.50
12/11/2025	DC	Reconciliation of Mitnick file	2.25
12/12/2025	DC	Banking paperwork review, Mitnick Reconciliation file	2.40



12/15/2025	DC	Team conference call to discuss assorted APEMT issues and email follow ups, review BB suit with Oscar	1.80
12/17/2025	DC	Connect One Banking call, emails with Trustee/Aetna	0.75
12/22/2025	DC	Team conference call to discuss assorted APEMT issues and email follow ups	0.50
12/29/2025	DC	Work on Assessment file preparation	0.75
12/31/2025	DC	Emails and follow up regarding close out and account reconciliations	0.50
12/1/2025	BG	Meeting with APEMT Professionals regarding Assorted Matters, follow up Review of documentation related to Assorted Matters	1.60
12/2/2025	BG	Review communications and documentation related to Assorted Matters	0.50
12/8/2025	BG	Meeting with APEMT Professionals regarding Assorted Matters	0.40
12/13/2025	BG	Review communications and documentation related to Assorted Matters	0.25
12/15/2025	BG	Meeting with APEMT Professionals regarding Assorted Matters, Review communications and documentation related to Brain Builders, Follow up review and communications	1.80
12/22/2025	BG	Meeting with APEMT Professionals regarding Assorted Matters	0.50
12/29/2025	BG	Review communications and documentation related to Assorted Matters	0.20
12/15/2025	VS	Uploaded invoices on website & Sent Constant Contact. APEMT mailing for monthly updates.	1.25

TOTAL HOURS	40.55
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TOTAL PROFESSIONAL SERVICES	\$23,830.00
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Reviewed and Approved for Payment



SUMMARY OF PROFESSIONAL SERVICES

Name		Staff Level	Hours	Rate	Total
John J. McSorley	JM	Member/CEO	19.85	600.00	\$ 11,910.00
Dawn Clessuras	DC	Member/COO	14.20	600.00	\$ 8,520.00
Bridget Gielis	BG	Member EVP Sales/Marketing	5.25	600.00	\$ 3,150.00
Valerie Seto	VS	Sr. Director Client Operations	1.25	200.00	\$ 250.00
TOTALS			40.55		\$ 23,830.00

Reviewed and Approved for Payment

OUT-OF-POCKET EXPENSES

12/14/2025 – Constant Contact Monthly \$ 519.00

Total OUT-OF-POCKET Expenses Reviewed and Approved for Payment \$ 519.00

Total Due this Invoice by 02/04/2026 **\$ 24,349.00**

Reviewed and Approved for Payment

From: [Dawn Clessuras](#)
To: [John McSorley](#)
Subject: FW: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis
Date: Monday, December 15, 2025 11:39:52 AM

Billing

Dawn Clessuras

Chief Operating Officer
Concord Management Resources

PLEASE NOTE ADDRESS CHANGE

M: PO Box 369, Chester, NJ 07930

A: 90 Washington Valley Road - #1338, Bedminster, NJ 07921

P: 908.293.6103 **F:** 908.293.6099 **M:** 908.285.0458

E: dclessuras@concordmgt.com **W:** www.concordmgt.com

From: Constant Contact Billing <notification@constantcontact.com>
Sent: Sunday, December 14, 2025 3:25 AM
To: Dawn Clessuras <dclessuras@concordmgt.com>
Subject: EXTERNAL: Constant Contact Payment Receipt for Bridget Gielis

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Payment Receipt for December 14, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Bridget Gielis

Concord Management Resources

1 Mill Ridge Lane

Suite 100

Chester, NJ 07930

US

9082936103

User Name: mewasales@concordmgt.com

Today's Date: December 14, 2025

Payment Date: December 14, 2025

Payment Method: VI (last 4 digits: 4011)

Amount: \$519.00 Reviewed and Approved for Payment

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.

Best Regards,

Constant Contact Billing

If you have questions, please reach out out to [Customer Support](#).

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